

**APPLICATION FOR HEARING OF AN APPEAL
BEFORE THE PROPERTY STANDARDS COMMITTEE**

DATE: _____

- To: Modify or Rescind Order
- Extend Time for Compliance

| For Town Use Only |
|--------------------------|
| Application # |
| Date Received |
| Decision Date |

Please complete this application and return it to the Secretary of the Committee, along with a fee of \$200.00 and all supporting documentation referred to in this application no later than 10 days from the date the form was provided.

NOTE: In accordance with the policies and procedures of the Town of Halton Hills, you are required to provide to the Town Prosecutor a copy of all future communications to the Property Standards Committee in respect of this matter.

PLEASE PRINT

1. APPLICANT (The Applicant must be a person to whom an order has been issued by the Town of Halton Hills)

As someone who is appealing to the Hearing Committee you are:

- The owner of the subject property
- The occupant of the subject property
- A person having interest in the subject property

2. ORDER INFORMATION

(Attach a copy of the order)

3. APPLICANT INFORMATION

| | |
|-----------------|-----------------------|
| Name: | Telephone No : |
| E-Mail: | Facsimile No: |
| Address: | Business No: |

4. REPRESENTATIVE INFORMATION

(If the Applicant is to be represented by another individual, please provide the following contact information for the representative.)

| | |
|-----------------------|----------------------|
| Name: | Position: |
| Address: | Company Name: |
| Telephone No : | E-Mail: |
| Business No: | Facsimile No: |

5. PARTICULARS OF DISPUTE (Use attachments, if necessary.)

5.1 Provisions of the Order in dispute: (List those sections of the By-law in dispute)

5.2 Description of the portion of the order that is in dispute: (List what specific recommendation, condition, or portion of the order you dispute)

5.3 Concise statement by the Applicant regarding the nature of this dispute, including reasons for non-acceptance of the condition(s) given by the Officer: (Describe what the nature of your dispute is.)

5.4 What is the current condition of the property: (Indicate any changes to the property since the date the order was issued)

6. SUPPORTING DOCUMENTATION (List and attach copies of drawings, site plans, photographs, correspondence and other relevant documents documentation that you are providing in support of this application.)

