



exploreit shareit liveit enjoyit halton hills

Community Registered Groups

Registering with Town of Halton Hills

Town of Halton Hills shares with local organizations and individuals the responsibility to provide services in the development of healthy active communities and safe neighborhoods. The Town strives to sustain and improve the quality of life by providing programs, facilities, and services.

Eligible for registration :

To be eligible to become a registered group, an organization must be in the process of becoming or be an established non-profit organization and operates under the authority of a volunteer board or committee.

Ineligible for registration:

- Faith Based Organizations
- Social Services sponsored by another level of government
- Registered Charities
- Service Clubs with their own mandate and objectives
- Commercial Businesses

 **Funding opportunities for specific events and programs are still available for non-registered groups through the Municipal Assistance Program. Visit www.haltonhills.ca/Policies for more information.**

Benefits

Registered groups may be eligible for:

- Priority status for ice, floor and/or sports fields (subject to Facility Allocation Policy)
- Preferred rates for school use (as per Recreation and Parks Agreement with School Boards)
- Reduced rates at selected facilities.
- Free Town space for annual general meetings when elections are held
- Community contact line listing in the Community Activity and Service Guide
- Advertising and promotional opportunities at reduced rates
- One free 1/4 page Ad in our Community Activity and Service Guide for new groups
- Defibrillator Training for up to 10 members of your organization.
- Workshop series and leadership opportunities at reduced rates
- Assistance of Recreation and Parks staff, acting in an advisory capacity.
- Assistance in connecting with other community organizations and government programs.
- Provision of up-to-date information on grants, funding opportunities and resources.
- Direct link to Town' websites www.haltonhills.ca and www.havefungetintoit.ca





exploreit shareit liveit enjoyit halton hills

The primary objective or activity of the organization must align with the Mandate and Values of Recreation and Parks:

Mandate:

- Enhance the quality of life
- Support community groups to provide recreational and cultural opportunities
- Fulfill the leisure needs of the community

Values:

- Community Involvement and Partnerships
- Active Living
- Individuals and Families

How Does the Group Sign Up?

Complete a Registration Form at www.haltonhills.ca and forward with required submissions to:

Town of Halton Hills
Recreation and Parks
1 Halton Hills Drive
Halton Hills ON L7G 5G2
F: 905-873-1587

Have any Questions?

Please contact the Community Development Recreation Supervisor at 905-873-2601 x2262 or email recreation@haltonhills.ca.

Criteria

- The primary objective or activity of the organization must align with the mandate and values of Recreation and Parks.
- The not-for-profit organization must be operated in an open and democratic manner through the holding of annual membership meetings and elections of an executive/board from the membership to carry out the wishes of the general membership.
- Organization's base of operation must be in Halton Hills.
- Organization must have a minimum of 85% of the membership or registrants as residents/rate payers of Halton Hills taking into consideration such factors as geographic location, skill level, age restrictions, and facility limitations.
- Organization must not duplicate another registered organization which is formed for the same purpose unless the existing group cannot meet the demand for its service.
- Organization must be in good financial standing with the Town.
- Registration status must be renewed annually following the organization's annual meeting.

