Last Updated: March 27, 2015

REGIONAL, LOCAL MUNICIPALITY AND SCHOOL BOARDS

NON-RESIDENTIAL DEVELOPMENT CHARGES (DC) INFORMATION FORM

If you have any inquires, please contact Development Officer, Region of Halton 825-6000 ext. 7290; Elizabeth Van Ravens, Town of Halton Hills 905-873-2601 ext. 2221; or Frederick Thibeault, School Boards 905-632-6314 ext. 107. Please see reverse for definitions. This form is to be returned to the Local Municipality when complete.

TO BE COMPLETED BY APPLICANT

Date of Application (MM/DD/YY) _____ Local Municipality Town of Halton Hills

Applicant (First/Last Name) _____ Site Address _____

Applicant Telephone # _____ Building Permit Application # _____

Owner Name _____ Site Plan/Zoning Certificate _____

Owner Telephone # _____ Legal Description _____

Contact E-Mail _____

Size of Lot (m2): _____ Size of Existing Building (m2): _____ Above Grade _____ Below Grade _____ Total

Information on Development:

Name of Building Occupants (current or proposed): _____

Description of Proposed Use: _____

Regional Infrastructure Connection: ☐ Water ☐ Wastewater

Type and size of Use (including below grade):

New Development/Expansion (m2)	New Development	Expansion	Total (m2)
☐ Retail			
☐ Office - specify use _____			
☐ Industrial -Manufacturing			
☐ Industrial- Warehouse/Distribution			
☐ Industrial - spec. building			
☐ Commercial			
☐ Other - specify _____			
Total:			

Redevelopment (m2)	Conversion / Interior Alteration From	To
☐ Retail		
☐ Office - specify use _____		
☐ Industrial -Manufacturing		
☐ Industrial- Warehouse/Distribution		
☐ Industrial - spec. building		
☐ Commercial		
☐ Other - specify _____		
☐ Residential Unit Type _____		
Number of Units _____		

Demolitions

Permit # _____

Date of Permit Issued (MM/DD/YY) _____

Date of Demolition (MM/DD/YY) _____

Non-residential demolition TFA (m2) _____

Non-residential demolition GFA (m2) _____

Previous Use _____

Residential demolition Type _____

Number of Units _____

Categories of Exemption:

☐ Agricultural ☐ Board of Education ☐ Region, Area Municipality, Local Board

☐ Temporary Venues ☐ Public Hospital ☐ Place of Worship/Area of Worship

☐ Seasonal Structures ☐ Conservation Authority ☐ Parking Garages

Request for Agreement:

Types of Agreement ☐ Temporary Building (see definition) ☐ Deferral

Information/guideline package to be sent to: _____ (Print Name) _____ (E-mail)

I, _____ (print first/last name) have reviewed the Regional, Local Municipality and School Boards Non-residential Development Charges information form and confirm that the information I have provided above is true and accurate. I further acknowledge that it is my responsibility to provide accurate information and accept responsibility for any errors and omissions, including any future requirement by the applicable municipality that I solely remedy any errors and omissions where necessary as determined by such municipality.

Applicant/Applicant's Architect/Engineer: _____ (Print Name) _____ (Signature) _____ (Date)

FOR LOCAL MUNICIPALITY OFFICE USE ONLY - DEVELOPMENT INFORMATION CONFIRMATION

NOTE: Enter ONLY where information differs from above

Size of Existing Building (m2): _____ Above Grade (GFA) _____ Below Grade _____ Total (TFA)

New Development/Expansion (m2)	New Development	Expansion	Total m2
Type: _____			
_____			

Re-Development (m2)	Conversion/Interior Alteration From	To
Type: _____		
_____		
Residential Unit	Type _____	
	Number of Units _____	
	Previous Use _____	

Demolitions

Permit # _____

Date of Permit Issued (MM/DD/YY) _____

Demolition Confirmed _____

Non-residential demolition TFA (m2) _____

Non-residential demolition GFA (m2) _____

Residential demolition Type _____

Number _____

Demolition Confirmed Yes / No

Staff Comments:

_____ (Reviewed By - Print Name) _____ (Initial) _____ (Date)

FOR THE REGION/LOCAL MUNICIPALITY/BOARD OF EDUCATION USE ONLY - DC CALCULATION

	Region Retail	Region Non-retail	Local/EDC
DC Rate/m2 (Effective until):	$	$	$
Chargeable Floor Area (m2):			
Proposed Floor Area			
Less: Category Exemption			
Expansion Exemption			
Net Chargeable Floor Area			
Below Grade Floor Area (for EDC)			
Net Chargeable Floor Area (for EDC)			
DC Payable:			
Total DC	$	$	$
Less: Demolition Credit			
Conversion Credit			
Other _____			
Net DC Payable:	$	$	$
Total To Be Collected (Retail + Non-retail)		$	

Staff Comments:

☐ Executed Regional Agreement

_____ (Prepared By) _____ (Approved By) _____ (Date)