

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2016

Planning & Infrastructure

TYPE OF REVENUE/USER	UNIT/DESCR	2015 RATE (NO TAX)	2016 RATES				HST Status
			RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	

BUILDING SERVICES

Other Fees

Compliance Letter - Single Residential Unit	Each	\$140.28	\$143.09	\$0.00	\$143.00	2.0%	E
Compliance Letter Other Properties	Each	\$284.17	\$289.85	\$0.00	\$290.00	2.0%	E
Written response for inquiries	Each	\$121.21	\$123.63	\$0.00	\$124.00	2.0%	E

Other Permits

Pool Enclosure Permit	Flat Rate	\$235.22	\$239.92	\$0.00	\$240.00	2.0%	E
Two Unit House Registration	Flat Rate	\$1,053.57	\$1,074.64	\$0.00	\$1,075.00	2.0%	E

PART A CLASS OF BUILDING PERMITS

Change of Use Permit	Each	\$588.97	\$600.75	\$0.00	\$601.00	2.0%	E
Conditional Building Permit	Flat Rate	\$1,623.90	\$1,656.38	\$0.00	\$1,656.00	2.0%	E
Demolition Permit	Flat Rate	\$217.62	\$221.97	\$0.00	\$222.00	2.0%	E
Demolition Permit with Additional or General Review	Flat Rate	\$331.42	\$338.05	\$0.00	\$338.00	2.0%	E
Demolition Permit with Environmental Review	Flat Rate	\$423.23	\$431.69	\$0.00	\$432.00	2.0%	E
Minimum Building Permit Fee - Other than Small Residential	Flat Rate	\$280.03	\$285.63	\$0.00	\$286.00	2.0%	E
Minimum Building Permit Fee - Residential	Flat Rate	\$217.20	\$221.54	\$0.00	\$222.00	2.0%	E

PART B GENERAL FEES

Additional Plans Examination Fee (Revisions)	\$/hour + disbursements & 15% administration charge	\$101.29	\$103.31	\$0.00	\$103.30	2.0%	E
Authorizing Partial Occupancy (Other than Small Residential)	Flat Rate	\$388.34	\$396.10	\$0.00	\$396.00	2.0%	E
Building Permit Fee for Construction Commenced without a permit	1.5 times the full permit fee			\$0.00		2.0%	
Building Permit specific agreements (i.e. Limiting Distance)	Flat Rate	\$471.60	\$481.03	\$0.00	\$481.00	2.0%	E
Building Permit Transfer Fee	Flat Rate	\$112.15	\$114.39	\$0.00	\$114.00	2.0%	E
Continuous, Special or Additional Inspection	Mon. to Fri. (Per hr)	\$101.29	\$103.31	\$0.00	\$103.30	2.0%	E
Continuous, Special or Additional Inspection	Sat. & Sun (\$/m2, minimum 4 hours)	\$129.69	\$132.28	\$0.00	\$132.28	2.0%	E
Document Review Fee	Per hour	\$100.07	\$102.07	\$0.00	\$102.07	2.0%	E
Document Search Fee	Flat Rate	\$43.55	\$44.42	\$0.00	\$44.42	2.0%	E
Early review of House Model Drawings	Per Model	\$1,143.58	\$1,166.45	\$0.00	\$1,166.00	2.0%	E
For phased projects, in addition to the permit fee for the complete building, an additional fee for each phase	Flat Rate (Small Residential)	\$217.28	\$221.63	\$0.00	\$222.00	2.0%	E
For Phased projects, in addition to the permit fee for the complete building, an additional fee for each phase	Flat Rate (Other than Small Residential)	\$280.00	\$285.60	\$0.00	\$286.00	2.0%	E
Permit Extensions (additional review required) - Small Residential	Flat Rate	\$111.84	\$114.08	\$0.00	\$114.00	2.0%	E
Permit Extensions (additional review required) - All Other Occupancies	Flat Rate	\$223.59	\$228.06	\$0.00	\$228.00	2.0%	E
Plans review of Alternative Solution proposal	Flat Rate (additional fee for review exceeding 6hrs, \$103.30/hr)	\$652.24	\$665.28	\$0.00	\$665.00	2.0%	E

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2016 RATES

TYPE OF REVENUE/USER	UNIT/DESCR	2015 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status
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BUILDING SERVICES

PART B GENERAL FEES

Re-examination Fee - (applicable for "Supplemental/01" permits and for review after "Deficiency Letter" has been issued)	(\$/hr + disbursements & 15% administration charge) - Minimum \$222.00 for residential & \$286.00 for non-residential	\$101.29	\$103.32	\$0.00	\$103.30	2.0%	E
Re-examination Fee (administration fee associated with "Undertakings") Part 3	Flat Rate	\$217.07	\$221.42	\$0.00	\$221.00	2.0%	E
Re-examination Fee (administration fee associated with "Undertakings") Part 9	Flat Rate	\$106.25	\$108.38	\$0.00	\$108.00	2.0%	E
Residential Resiting	Flat Rate	\$218.06	\$222.42	\$0.00	\$222.00	2.0%	E
Security for Conditional Permit Agreement	\$/m2 (Minimum determined by CBO based on the scope of work)	\$12.96	\$13.22	\$0.00	\$13.22	2.0%	E
Written requests for information concerning a building compliance with the current building code	\$/Hour	\$101.29	\$103.32	\$0.00	\$103.30	2.0%	E
Written requests for information to support Provincial License applications where there is a current permit or application	Flat Rate	\$111.97	\$114.21	\$0.00	\$114.00	2.0%	E

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Group A [Assembly Occupancies] - \$/m² unless otherwise indicated

Places of Worship	\$/m2	\$20.30	\$20.71	\$0.00	\$20.71	2.0%	E
Portable Classroom	Flat Rate	\$457.35	\$466.49	\$0.00	\$466.00	2.0%	E
Recreation	\$/m2	\$21.53	\$21.96	\$0.00	\$21.96	2.0%	E
Restaurants	\$/m2	\$22.06	\$22.50	\$0.00	\$22.50	2.0%	E
School/Library	\$/m2	\$20.30	\$20.71	\$0.00	\$20.71	2.0%	E
Alterations/Renovations	\$/m2	\$10.13	\$10.34	\$0.00	\$10.34	2.0%	E
Theatre	\$/m2	\$21.53	\$21.96	\$0.00	\$21.96	2.0%	E
Other	\$/m2	\$22.07	\$22.51	\$0.00	\$22.51	2.0%	E

Group B [Institutional Occupancies]

Alterations/Renovations	\$/m2	\$12.69	\$12.94	\$0.00	\$12.94	2.0%	E
Hospital	\$/m2	\$25.37	\$25.88	\$0.00	\$25.88	2.0%	E
Institutional Building	\$/m2	\$25.37	\$25.88	\$0.00	\$25.88	2.0%	E
Interior Alterations/Partitioning/Renovations for Nursing Homes and Dental, Medical, etc. clinics	\$/m2	\$10.16	\$10.37	\$0.00	\$10.37	2.0%	E
Nursing Home	\$/m2	\$20.31	\$20.72	\$0.00	\$20.72	2.0%	E
Other	\$/m2	\$25.37	\$25.88	\$0.00	\$25.88	2.0%	E

Group C [Residential Occupancies]

Basement finish	\$/m2	\$8.10	\$8.27	\$0.00	\$8.27	2.0%	E
Carport	\$/m2	\$5.41	\$5.52	\$0.00	\$5.52	2.0%	E
Deck	Flat Rate	\$234.66	\$239.35	\$0.00	\$239.00	2.0%	E
Garage	\$/m2	\$7.75	\$7.91	\$0.00	\$7.91	2.0%	E
Hotel/Motel	\$/m2	\$22.23	\$22.68	\$0.00	\$22.68	2.0%	E
Porch	Flat Rate	\$234.66	\$239.35	\$0.00	\$239.00	2.0%	E
Relocating or moving of a house	\$/m2	\$11.84	\$12.08	\$0.00	\$12.08	2.0%	E

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BUILDING SERVICES

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Group C [Residential Occupancies]

Residential Additions (Houses)	\$/m2	\$16.58	\$16.91	\$0.00	\$16.91	2.0%	E
Residential Alterations and repairs (Houses)	\$/m2	\$8.48	\$8.65	\$0.00	\$8.65	2.0%	E
Roof over Deck or Porch (Houses)	Flat Rate	\$234.66	\$239.35	\$0.00	\$239.00	2.0%	E
Single/semi dwelling, townhouse (>475m2)	\$/m2	\$21.73	\$21.73	\$0.00	\$21.73	0.0%	E
Single/semi dwelling, townhouse (<325 m2)	\$/m2	\$17.00	\$17.00	\$0.00	\$17.00	0.0%	E
Single/semi dwelling, townhouse (325-475)	\$/m2	\$19.89	\$19.89	\$0.00	\$19.89	0.0%	E
Structures Accessory to Small Residential Occupancies	\$/m2	\$7.75	\$7.91	\$0.00	\$7.91	2.0%	E
Walkouts, Exterior Stairs and Ramps	Flat Rate	\$234.66	\$239.35	\$0.00	\$239.00	2.0%	E
All other multiple unit residential buildings	\$/m2	\$16.13	\$16.45	\$0.00	\$16.45	2.0%	E

Group D [Business and Personal Service Occupancies]

Building Finished	\$/m2	\$18.79	\$19.16	\$0.00	\$19.16	2.0%	E
Building Finishing only (with shell building permit)	\$/m2	\$4.54	\$4.63	\$0.00	\$4.63	2.0%	E
Building Shell	\$/m2	\$11.50	\$11.73	\$0.00	\$11.73	2.0%	E
Alteration/Renovations to existing finished areas	\$/m2	\$9.44	\$9.63	\$0.00	\$9.63	2.0%	E

Group E [Mercantile Occupancies]

Building Finished	\$/m2	\$15.49	\$15.80	\$0.00	\$15.80	2.0%	E
Building Finishing Only (with shell building permit)	\$/m2	\$3.88	\$3.96	\$0.00	\$3.96	2.0%	E
Building Shell	\$/m2	\$11.83	\$12.07	\$0.00	\$12.07	2.0%	E
Alteration/Renovations to existing finished areas	\$/m2	\$7.74	\$7.90	\$0.00	\$7.90	2.0%	E

Group F [Industrial Occupancies]

Alterations/Renovations	\$/m2	\$5.68	\$5.79	\$0.00	\$5.79	2.0%	E
Building Finished (< 1,000 m2)	\$/m2	\$13.62	\$13.89	\$0.00	\$13.89	2.0%	E
Building Finished (>15,000 m2)	\$/m2	\$8.35	\$8.52	\$0.00	\$8.52	2.0%	E
Building Finished (1,000 m2-5,000 m2)	\$/m2	\$11.36	\$11.59	\$0.00	\$11.59	2.0%	E
Building Finished (5,000 m2 - 15,000 m2)	\$/m2	\$9.87	\$10.06	\$0.00	\$10.06	2.0%	E
Building Shell (<1,000 m2)	\$/m2	\$10.92	\$11.14	\$0.00	\$11.14	2.0%	E
Building Shell (>15,000 m2)	\$/m2	\$6.06	\$6.18	\$0.00	\$6.18	2.0%	E
Building Shell (1,000 m2 - 5,000 m2)	\$/m2	\$9.10	\$9.28	\$0.00	\$9.28	2.0%	E
Building Shell (5,000 m2 - 15,000 m2)	\$/m2	\$7.59	\$7.74	\$0.00	\$7.74	2.0%	E
Canopy over pump island	\$/m2	\$5.30	\$5.41	\$0.00	\$5.41	2.0%	E
Car wash, gas station, repair garage	\$/m2	\$12.83	\$13.09	\$0.00	\$13.09	2.0%	E
Interior Finishing (with shell building permit)	\$/m2	\$4.07	\$4.15	\$0.00	\$4.15	2.0%	E
Mezzanines (open storage)	\$/m2	\$7.39	\$7.53	\$0.00	\$7.53	2.0%	E
Parking Garage	\$/m2	\$6.73	\$6.87	\$0.00	\$6.87	2.0%	E
Parking Garage - Repairs	\$/m2	\$3.37	\$3.44	\$0.00	\$3.44	2.0%	E

Miscellaneous

Agricultural - Farm Building	\$/m2	\$3.80	\$3.88	\$0.00	\$3.88	2.0%	E
Agricultural - Pole Barn	\$/m2	\$1.88	\$1.92	\$0.00	\$1.92	2.0%	E
Crane Runway	Per System	\$725.63	\$740.14	\$0.00	\$740.00	2.0%	E
Demising Walls, Fire Separations, Fire Walls (Flat Fee)	Flat Rate	\$422.82	\$431.27	\$0.00	\$431.00	2.0%	E

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Planning & Infrastructure		2016 RATES					
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BUILDING SERVICES							
PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION							
Miscellaneous							
Exterior Tank and Support	Per Structure	\$531.81	\$542.44	\$0.00	\$542.00	2.0%	E
Fire Protection - Fire Alarm System	Flat Rate	\$422.85	\$431.30	\$0.00	\$431.00	2.0%	E
Fire Protection - Sprinklers	\$/m2, (Minimum fee \$549 for Other than Small Residential)	\$0.53	\$0.54	\$0.00	\$0.54	2.0%	E
Fire Protection - Standpipe systems	\$/m2, (Minimum fee \$549 for Other than Small Residential)	\$0.53	\$0.54	\$0.00	\$0.54	2.0%	E
Fireplaces, Wood Stoves, Chimneys	Flat Rate	\$314.21	\$320.50	\$0.00	\$320.00	2.0%	E
HVAC - Non-Residential (not proposed with the Original Building Permit)	Flat Rate	\$640.70	\$653.51	\$0.00	\$654.00	2.0%	E
HVAC - Residential (not proposed with the Original Building Permit)	Flat Rate/unit	\$314.38	\$320.67	\$0.00	\$321.00	2.0%	E
Pedestrian Bridge	Per Structure	\$749.53	\$764.52	\$0.00	\$765.00	2.0%	E
Plumbing - Backflow preventer	Flat Rate	\$314.39	\$320.67	\$0.00	\$321.00	2.0%	E
Plumbing - Backflow preventer (to be added if applicable to cost of permit)	Per Unit	\$154.32	\$157.40	\$0.00	\$157.00	2.0%	E
Plumbing - Backflow preventer (up to 3 units or complex design)	Per Flat Rate	\$640.69	\$653.51	\$0.00	\$654.00	2.0%	E
Plumbing - Non-Residential -Inside	Flat Rate	\$640.69	\$653.51	\$0.00	\$654.00	2.0%	E
Plumbing - Residential serving more than one Dwelling - Outside	Per Unit	\$211.84	\$216.07	\$0.00	\$216.00	2.0%	E
Plumbing - Small Residential - Outside	Flat Rate	\$314.22	\$320.50	\$0.00	\$320.00	2.0%	E
Plumbing -Small Residential - Inside	Flat Rate	\$314.22	\$320.50	\$0.00	\$320.00	2.0%	E
Retaining Wall	Per/structure	\$463.13	\$472.39	\$0.00	\$472.00	2.0%	E
Sewage System - Repair (including Septic Tank Replacement)	Flat Rate	\$423.28	\$431.75	\$0.00	\$432.00	2.0%	E
Sewage System (Class 4)	Flat Rate	\$742.63	\$757.48	\$0.00	\$757.00	2.0%	E
Sewage System (Other than Class 4)	Flat Rate	\$423.23	\$431.69	\$0.00	\$432.00	2.0%	E
Sewage System Assessment	Flat Rate	\$211.84	\$216.08	\$0.00	\$216.00	2.0%	E
Shelf & Racking System	Flat Rate	\$815.00	\$831.30	\$0.00	\$831.30	2.0%	E
Shoring and Underpinning	\$/m1	\$12.37	\$12.62	\$0.00	\$12.62	2.0%	E
Sign - Fascia	Flat Rate	\$223.24	\$227.71	\$0.00	\$228.00	2.0%	E
Signs - Self standing	Flat Rate	\$336.96	\$343.70	\$0.00	\$344.00	2.0%	E
Solar Collector, Wind Turbine (Other than Small Residential Projects)	Flat Rate	\$639.45	\$652.24	\$0.00	\$652.24	2.0%	E
Solar Collector, Wind Turbine, (Small residential projects)	Flat Rate	\$320.65	\$327.06	\$0.00	\$327.00	2.0%	E
Special Systems: Commercial Kitchen Exhaust System, Spray Booths, Dust Collectors, Water Supply for Fire Fighting	Flat Rate	\$640.99	\$653.81	\$0.00	\$654.00	2.0%	E
Stage	Flat Rate	\$223.25	\$227.71	\$0.00	\$228.00	2.0%	E
Structure Accessory to Other than Small Residential Buildings	\$/m2	\$9.10	\$9.28	\$0.00	\$9.28	2.0%	E
Temporary Sales office/Pavilion and any other Temporary Prefabricated Building (Other than Portable Classrooms)	\$/m2	\$12.44	\$12.68	\$0.00	\$12.68	2.0%	E
Tent (<225 m2)	Flat Rate	\$234.64	\$234.64	\$0.00	\$235.00	0.0%	E
Tent (>225 m2)	Flat Rate	\$388.71	\$388.71	\$0.00	\$389.00	0.0%	E

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BUILDING SERVICES

PART C BUILDING PERMIT FEES BASED ON BUILDING CLASSIFICATION

Miscellaneous

The Fees for all other building types, structures and work not provided for in items A to F & Misc. above, will be based on \$16.77 for each \$1,000.00 of Construction Value or part thereof, with a minimum fee of \$222.00 for Residential and \$286.00 for Non-Residential	\$/\$1,000.00	\$16.44	\$16.77	\$0.00	\$16.77	2.0%	E
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NOTES:

"CONSTRUCTION VALUE", means the value of the proposed construction as determined by the Chief Building Official, whose determination of the value shall be final. Where there is no prescribed construction value the CBO will determine building permit fee based on required time.

Application for a CONDITIONAL PERMIT shall be only accepted in conjunction with a complete full permit submission. All relevant fess, securities and signed Conditional Permit Agreement shall be also provided.

Each INDUSTRIAL OCCUPANCY rate includes incidental FINISHED OFFICE SPACE to a maximum of 10% of the total floor area.

Fees for INTERIOR ALTERATIONS / RENOVATIONS for any building classification not provided for in Part C of this fee schedule will be equal to .5 of the fee value proposed for the new construction.

FLOORE AREA shall be measured to the outer face of exterior walls and to the centerline of party walls or demising walls. Except for interconnected floor spaces, no deductions shall be made for openings within the floor area (e.g. stairs and stair openings, ducts, elevators, escalators). Floor areas shall include all habitable areas, including mezzanines, lofts, finished attics, mechanical penthouses or floors and enclosed or covered balconies.

For "All other multiple unit residential buildings" the fee does not include charges for COMMON ROOMS AND PARKING GARAGES, which will be calculated based on the corresponding fees.

For detached, semi-detached and townhouse dwellings UNFINISHED BASEMENTS shall not be included in the area calculations. Except for new houses corresponding fees for porches, decks, roofs over porches and decks, walkouts, exterior stairs and ramps shall be added accordingly.

In addition to the fees calculated in accordance with Parts A, B, or C, each application for consideration of an ALTERNATIVE SOLUTION shall be accompanied by a non-refundable fee of \$665. This fee includes 5 hours of review time. For each additional hour of review time, a \$101.30 fee shall be paid.

In the case of interior alterations or renovations, the AREA OF PROPOSED WORK is the actual space receiving the work (i.e. tenant space).

MINIMUM BUILDING PERMIT FEE fee includes plans review and 3 inspections. Any additional (required) inspections will be added to the minimum Building Permit fee.

SEWAGE SYSTEM ASSESSMENT fee would be applicable whenever more than 30 minutes of review is required.

The applicable "SHELL" rate shall be applied to the floor areas of a speculative structure, where the only finished floor areas are to be the common areas (e.g. lobby, corridors, washrooms).

The applicable rates for new buildings do not include the "SPECIAL SYSTEMS" such as sprinkler or standpipe systems, kitchen exhaust systems, fire alarm systems, water supply for fire fighting & site servicing for other than small residential buildings. (Corresponding fee shall be added accordingly).

The applicable rates for SOLAR COLLECTORS and WIND TURBINES (Other than Small Residential Projects) do not include the fees associated with alterations to the supporting buildings. Corresponding fees for such alterations will be added accordingly.

The occupancy categories in this Section correspond with the major occupancy classification in the Building Code. For MIXED OCCUPANCY floor area, the Service Index for each of the applicable occupancy categories may be used, except where an occupancy category is less than 10% of the floor area.

Upon request, the Chief Building Official may authorize a FAST TRACK service at a rate of 1.5 times the permit fee prescribed herein.

Where an inspector determines that work, for which an inspection has been requested, is not sufficiently complete to allow proper inspection, or an infraction which was previously identified has not been remedied, an ADDITIONAL INSPECTION FEE will have to be paid prior to subsequent inspection being scheduled.

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ENGINEERING

Annual Municipal Access Agreement	Each	NEW	\$5,000.00	\$650.00	\$5,650.00	0.0%	T
Benchmark Manual (survey tech)	Each		\$22.07	\$22.51	\$25.00	2.0%	T
Benchmark Tablet	Each		\$51.18	\$52.20	\$59.00	2.0%	T
Central Business Districts Parking Study (1990)	Each		\$56.32	\$57.45	\$65.00	2.0%	T
Entrance Permit - non residential	Adm. Fee		\$221.59	\$226.02	\$226.00	2.0%	E
Entrance Permit - residential	Adm. Fee		\$110.80	\$113.02	\$113.00	2.0%	E
Lot Grading Resubmission	Per Resubmission		\$226.45	\$230.97	\$231.00	2.0%	E
Lot Servicing Inquiry	Each		\$111.01	\$113.23	\$113.00	2.0%	E
Municipal Consent Application Review Fee	Adm. Fee		\$159.14	\$162.32	\$162.00	2.0%	E
Road Cut Permit	Adm. Fee		\$333.62	\$340.29	\$340.00	2.0%	E
Road Needs Study	Each		\$93.85	\$95.73	\$108.00	2.0%	T
Stormwater Management Study	Each		\$57.41	\$58.56	\$66.00	2.0%	T
Subdivision Manual	Each		\$48.56	\$49.53	\$56.00	2.0%	T
Traffic Accident Data	Per Location		\$53.84	\$54.92	\$55.00	2.0%	E
Traffic Count Data	Per Location		\$53.31	\$54.38	\$54.00	2.0%	E
Traffic Data or Analysis Request	Per Hour		\$109.88	\$112.08	\$112.00	2.0%	E

Damage Deposits

Frontage for each Industrial Institutional or Commercial	Per metre up to max.of \$1,000		\$38.22	\$38.98	\$0.00	\$39.00	2.0%	E
Frontage for each multiple residential lot	Per metre up to max.of \$4,000		\$38.22	\$38.98	\$0.00	\$39.00	2.0%	E
Single family or semi-detached undeveloped lot	Each		\$596.97	\$608.91	\$0.00	\$609.00	2.0%	E

Site Alteration Permit Fees

Alteration of a Site	Add \$50/hectare		\$1,357.17	\$1,384.31	\$0.00	\$1,384.00	2.0%	E
Alteration of a site that require/relies on a Subwatershed Impact Study (SIS) or Agreement	Add \$125/hectare		\$3,360.13	\$3,427.33	\$0.00	\$3,427.00	2.0%	E
Construction of an additional Commercial, Industrial or Institutional Building			\$747.43	\$762.38	\$0.00	\$762.00	2.0%	E
Major landscaping relative to a Residential Dwelling & Including backfill and/or decommissioning of inground pools			\$136.60	\$139.33	\$0.00	\$139.00	2.0%	E
Residential Dwelling Construction on an infill lot			\$594.44	\$606.33	\$0.00	\$606.30	2.0%	E

NOTES:

A refundable deposit is required with each permit.

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Planning & Infrastructure

TYPE OF REVENUE/USER	UNIT/DESCR	2015 RATE (NO TAX)	2016 RATES				HST Status
			RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	

PLANNING

Condominium (CDM) Fees

Condominium Application Fee - Minor (refer to note 1)	Per application	\$23,274.62	\$23,740.11	\$0.00	\$23,740.00	2.0%	E
Condominium Application Fee (refer to note 4)	Per application	\$41,414.52	\$42,242.81	\$0.00	\$42,243.00	2.0%	E
Condominium Conversion or Exemption Fee	Per application	\$19,778.40	\$20,173.97	\$0.00	\$20,174.00	2.0%	E
Condominium Extn.of Draft Approval (Council)	Per application	\$3,933.88	\$4,012.56	\$0.00	\$4,013.00	2.0%	E
Condominium Extn.of Draft Approval (Staff)	Per application	\$874.62	\$892.11	\$0.00	\$892.00	2.0%	E
Condominium Final Approval - Primary	Per application	\$17,046.64	\$17,387.57	\$0.00	\$17,388.00	2.0%	E
Condominium Final Approval - Secondary (refer to note 7)	Per application	\$5,463.64	\$5,572.91	\$0.00	\$5,573.00	2.0%	E
Condominium Major Revision Fee (Council Rev.)	Per application	\$21,308.29	\$21,734.46	\$0.00	\$21,734.00	2.0%	E
Condominium Minor Revision Fee (Staff Dec.)	Per application	\$6,666.03	\$6,799.35	\$0.00	\$6,799.00	2.0%	E

Consent Fees

Consent Base Application Fee (1 lot)	Per application	\$9,288.34	\$9,474.11	\$0.00	\$9,474.00	2.0%	E
Consent Minor Application Fee (Staff Decision)	Per application	\$4,480.19	\$4,569.79	\$0.00	\$4,570.00	2.0%	E
Consent Post Approval (Certification)	Per application	\$2,622.56	\$2,675.01	\$0.00	\$2,675.00	2.0%	E
Consent Revision Fee	Per application	\$1,800.00	\$1,836.00	\$0.00	\$1,836.00	2.0%	E

Documents for Sale

401 Corridor Background Planning Report	Each	\$45.41	\$46.32	\$6.02	\$52.00	2.0%	T
401 Corridor Scoped Watershed Study	Each	\$76.49	\$78.02	\$10.14	\$88.00	2.0%	T
401 Corridor -Specific Subwatershed Impact Studies (CD only)	Each	\$29.85	\$30.45	\$3.96	\$34.00	2.0%	T
401 Corridor Urban Design	Each	\$33.90	\$34.58	\$4.50	\$39.00	2.0%	T
Comprehensive Zoning By-law	Each	\$121.90	\$124.34	\$16.16	\$140.00	2.0%	T
Fiscal Impact of Growth Alternatives Study-Hemson	Each	\$36.89	\$37.63	\$4.89	\$43.00	2.0%	T
Glen Williams Scoped Subwatershed - Final	Each	\$76.49	\$78.02	\$10.14	\$88.00	2.0%	T
Glen Williams Scoped Subwatershed Character	Each	\$76.49	\$78.02	\$10.14	\$88.00	2.0%	T
Official Plan 2008 - 2015 Office Consolidation	Each	\$119.41	\$121.80	\$15.83	\$138.00	2.0%	T
Official Plan 2008 - 2015 Office Consolidation CD		NEW	\$50.00	\$6.50	\$56.00	0.0%	T
Secondary Plans	Each	\$33.91	\$34.59	\$4.50	\$39.00	2.0%	T
Silver Creek Impact Assessment Report	Each	\$41.82	\$42.66	\$5.55	\$48.00	2.0%	T
Silver Creek Implementation Report	Each	\$27.48	\$28.03	\$3.64	\$32.00	2.0%	T
Silver Creek-Subwatershed-Characterization	Each	\$90.83	\$92.65	\$12.04	\$105.00	2.0%	T
Sustainable Halton Discussion Paper (October 2007)	Each	\$34.44	\$35.13	\$4.57	\$40.00	2.0%	T
Sustainable Halton Growth Concepts Discussion Paper (September 2008)	Each	\$33.91	\$34.59	\$4.50	\$39.00	2.0%	T

Legal (refer to note 6)

Common Ownership Agreement		\$1,857.35	\$1,894.50	\$0.00	\$1,894.00	2.0%	E
Compliance Letters		\$141.76	\$142.47	\$0.00	\$142.00	0.5%	E
Compliance Statement or Release or Deletion of Registered Instruments additional \$50.00 for every 1 to 10 PIN's after first 10 PINS		\$209.07	\$213.25	\$0.00	\$213.00	2.0%	E
Conditional Building Permit Agreement		NEW	\$2,284.80	\$0.00	\$2,285.00	0.0%	E
Condominium Agreement	Per Application	\$6,010.00	\$6,130.20	\$0.00	\$6,130.00	2.0%	E
Coordination Disposition of Town Lands		\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2016

Planning & Infrastructure			2016 RATES				
TYPE OF REVENUE/USER	UNIT/DESCR	2015 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status

PLANNING

Legal (refer to note 6)

Dedication By-laws - Reserves or Assumptions		\$2,185.10	\$2,228.80	\$0.00	\$2,229.00	2.0%	E
Deeming By-law		\$2,185.10	\$2,228.80	\$0.00	\$2,229.00	2.0%	E
Development Charges Deferral Agreement		\$655.64	\$668.75	\$86.94	\$756.00	2.0%	T
Encroachment Agreement	10 years (Usually)	\$3,277.69	\$3,343.24	\$0.00	\$3,343.00	2.0%	E
Licence or Lease Agreements		\$4,261.72	\$4,346.95	\$0.00	\$4,347.00	2.0%	E
Licence or Lease Renewal or Extensions		\$3,278.33	\$3,343.90	\$0.00	\$3,344.00	2.0%	E
Misc. Development Agreement - No Precedent		\$13,331.71	\$13,598.34	\$0.00	\$13,598.00	2.0%	E
Misc. Development Agreement - Precedent		\$4,480.10	\$4,569.70	\$0.00	\$4,570.00	2.0%	E
Misc. Non-Development Agreements		\$3,278.33	\$3,343.90	\$0.00	\$3,344.00	2.0%	E
Model Home Agreement		NEW	\$2,284.80	\$0.00	\$2,285.00	0.0%	E
Part Lot Control Exemption By-law Preparation and Registration		\$1,748.09	\$1,783.05	\$0.00	\$1,783.00	2.0%	E
Part Lot Control Exemption By-law Preparation and Registration - Extension Request		\$1,748.09	\$1,783.05	\$0.00	\$1,783.00	2.0%	E
Preservicing Agreement		\$4,480.10	\$4,569.70	\$0.00	\$4,570.00	2.0%	E
Site Plan Agreement		\$4,480.09	\$4,569.69	\$0.00	\$4,570.00	2.0%	E
Subdivision Agreement	Per application	\$6,010.00	\$6,130.20	\$0.00	\$6,130.00	2.0%	E

Major Niagara Escarpment (NEC) Fees

Niagara Esc. Plan Amend. Or Major Dev Permit (refer to note 1)	Per application	\$19,013.87	\$19,394.15	\$0.00	\$19,394.00	2.0%	E
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Ministry of Environment & Other Ministry Fees

Minor MNE or MNR Permit Review	Per application	\$5,245.17	\$5,350.07	\$0.00	\$5,350.00	2.0%	E
MOE or MNR Major Permit or Lic. Rev. Fee (up to a maximum of \$54,636)	Per ha	\$5,245.17	\$5,350.07	\$0.00	\$5,350.00	2.0%	E

Minor Variance & Permission (MV) Fees

Minor Variance - Minor Residential Appn. Fee (refer to note 1)	Per application	\$2,731.91	\$2,786.55	\$0.00	\$2,787.00	2.0%	E
Minor Variance Application Fee	Per application	\$4,698.73	\$4,792.70	\$0.00	\$4,793.00	2.0%	E

Office of Sustainability

Feed-in-Tariff Form Review & Completion	Per Hour	NEW	\$102.07	\$0.00	\$102.07	0.0%	E
Feed-in-Tariff Support Resolution Request (ground-mounted solar up to 500 kW)		NEW	\$1,550.00	\$0.00	\$1,550.00	0.0%	E
Feed-in-Tariff Support Resolution Request (other)		NEW	\$3,100.00	\$0.00	\$3,100.00	0.0%	E
Feed-in-Tariff Zoning Certificate (Staff)		NEW	\$289.68	\$0.00	\$290.00	0.0%	E

Official Plan Amendment (OPA) Fees

Consolidated Minor Town OPA & ZBA (refer to note 1)	Per Unit	\$16,063.14	\$16,384.40	\$0.00	\$16,384.00	2.0%	E
Consolidated Town OPA & ZBA	Per application	\$28,378.05	\$28,945.61	\$0.00	\$28,946.00	2.0%	E
Consolidated Town OPA & ZBA Major Revision		NEW	\$23,270.00	\$0.00	\$23,270.00	0.0%	E
Consolidated Town OPA & ZBA Minor Revision		NEW	\$11,218.00	\$0.00	\$11,218.00	0.0%	E
Halton Region OPA - Town Review Fee	Per application	\$8,632.74	\$8,805.39	\$0.00	\$8,805.00	2.0%	E
Halton Region OPA when filed with Consolidated Town OPA/ZBA	Per application	\$6,042.78	\$6,163.64	\$0.00	\$6,164.00	2.0%	E
Official Plan Amendment - Processing fee	Per application	\$21,745.40	\$22,180.31	\$0.00	\$22,180.00	2.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2016

Planning & Infrastructure			2016 RATES				
TYPE OF REVENUE/USER	UNIT/DESCR	2015 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status

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Official Plan Amendment (OPA) Fees

OPA - Minor and/or Technical (refer to note 1)	Per application	\$12,238.62	\$12,483.39	\$0.00	\$12,483.00	2.0%	E
OPA Deferral Removal Fee - Town	Per application	\$4,480.19	\$4,569.79	\$0.00	\$4,570.00	2.0%	E
OPA Minor Revision		NEW	\$8,698.00	\$0.00	\$8,698.00	0.0%	E
OPA Revision Fee	Per application	\$18,139.27	\$18,502.06	\$0.00	\$18,502.00	2.0%	E

Other Fees

Archived File Retrieval	Each	\$31.67	\$32.30	\$4.20	\$36.00	2.0%	T
Closed File Retrieval Fee	Per application	\$29.88	\$30.48	\$3.96	\$34.00	2.0%	T
Council Special Consideration Fee	Per application	\$1,520.12	\$1,550.52	\$0.00	\$1,551.00	2.0%	E
Newspaper Public Meeting Notice Fee	Per application	\$484.12	\$493.80	\$64.19	\$558.00	2.0%	T
Research Request - Staff time x 1.5 hourly rate	Each	\$33.91	\$34.59	\$4.50	\$39.00	2.0%	T
Standard Administration Fee (refer to note 10)	Per application	\$950.39	\$969.40	\$0.00	\$969.00	2.0%	E
Validation of Title Fee (Staff)	Per application	\$2,533.54	\$2,584.21	\$0.00	\$2,584.00	2.0%	E

Part Lot Control By-law (PLCB) Fees

Major Part Lot Control By-law Application fee (refer to note 2)	Per application	\$6,447.62	\$6,576.57	\$0.00	\$6,577.00	2.0%	E
Part Lot Control - By-law Application Fee (refer to note 2)	Per application	\$5,682.02	\$5,795.66	\$0.00	\$5,796.00	2.0%	E
Part Lot Control - Minor and/or Technical (refer to note 1)	Per application	\$3,496.84	\$3,566.78	\$0.00	\$3,567.00	2.0%	E
Part Lot Control By-law - Extension	Per application	\$655.40	\$668.51	\$0.00	\$669.00	2.0%	E

Photocopying & Mapping

Base Maps	Each	\$13.15	\$13.41	\$1.74	\$15.00	2.0%	T
Custom Development Map Fee	Each	\$20.74	\$21.15	\$2.75	\$24.00	2.0%	T
Miscellaneous Maps - Min. Charge	Each	\$13.15	\$13.41	\$1.74	\$15.00	2.0%	T
Official Plan Maps	Per application	\$13.15	\$13.41	\$1.74	\$15.00	2.0%	T
Photocopy	Per page	\$0.46	\$0.47	\$0.06	\$0.50	2.0%	T
Street Numbering Maps	Each	\$13.15	\$13.41	\$1.74	\$15.00	2.0%	T
Zoning Maps	Each	\$13.15	\$13.41	\$1.74	\$15.00	2.0%	T

Site Plan Application (SPA) Fees

Major Site Plan Application Fee (refer to note 5)	Per application	\$41,523.96	\$42,354.44	\$0.00	\$42,354.00	2.0%	E
Site Plan Base Application Fee (refer to note 5)	Per application	\$11,692.47	\$11,926.32	\$0.00	\$11,926.00	2.0%	E
Site Plan Extension Fee	Per application	\$983.45	\$1,003.12	\$0.00	\$1,003.10	2.0%	E
Site Plan Major Revision Fee	Per application	\$9,179.16	\$9,362.74	\$0.00	\$9,363.00	2.0%	E
Site Plan Minor Application Fee (refer to note 1)	Per application	\$8,523.02	\$8,693.48	\$0.00	\$8,693.00	2.0%	E
Site Plan Minor Revision, or Review Fee (refer to note 1)	Per application	\$5,026.65	\$5,127.18	\$0.00	\$5,127.00	2.0%	E

Subdivision (SUB) Fees

Major Subdivision Application Fee (refer to note 3)	Per application	\$59,116.11	\$60,298.43	\$0.00	\$60,298.00	2.0%	E
Subdivision Application Fee (refer to note 3)	Per application	\$41,632.76	\$42,465.42	\$0.00	\$42,465.00	2.0%	E
Subdivision Base Revision	Per application	\$11,582.91	\$11,814.57	\$0.00	\$11,815.00	2.0%	E
Subdivision Extn.of Draft Approval (Council)	Per application	\$3,934.25	\$4,012.94	\$0.00	\$4,013.00	2.0%	E
Subdivision Extn.of Draft Approval (Staff)	Per application	\$983.58	\$1,003.25	\$0.00	\$1,003.00	2.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2016

Planning & Infrastructure			2016 RATES				
TYPE OF REVENUE/USER	UNIT/DESCR	2015 RATE (NO TAX)	RATES (NO TAX)	13% HST	RATE INCL HST	% INCR	HST Status

PLANNING

Subdivision (SUB) Fees

Subdivision Fee - Minor (refer to note 1)	Per application	\$23,057.06	\$23,518.20	\$0.00	\$23,518.00	2.0%	E
Subdivision Final Approval Fee	Per application	\$16,172.86	\$16,496.32	\$0.00	\$16,496.00	2.0%	E
Subdivision Final Approval Fee - Administrative	Per application	\$2,731.82	\$2,786.46	\$0.00	\$2,786.00	2.0%	E
Subdivision Major Revision Fee(Council Rev.)	Per application	\$27,209.40	\$27,753.59	\$0.00	\$27,754.00	2.0%	E
Subdivision Minor Revision Fee(Staff Decision)	Per application	\$2,404.34	\$2,452.43	\$0.00	\$2,452.00	2.0%	E

Zoning By-law Amendment (ZBA) Fees

Council Extension of a Temporary Use By-law	Per application	\$5,135.96	\$5,238.68	\$0.00	\$5,239.00	2.0%	E
Holding By-law Amendment Removal - Major (refer to note 8)	Per application	\$4,917.53	\$5,015.88	\$0.00	\$5,016.00	2.0%	E
Holding By-law Amendment Removal - Minor (refer to note 8)	Per application	\$2,731.82	\$2,786.46	\$0.00	\$2,786.00	2.0%	E
Holding By-law Amendment Removal - Special (refer to note 9)	Per application	\$546.36	\$557.29	\$0.00	\$557.00	2.0%	E
Temporary Use or Deeming By-law	Per application	\$11,692.41	\$11,926.26	\$0.00	\$11,926.00	2.0%	E
ZBA Fee - Minor and/or Technical (refer to note 1)	Per application	\$10,817.96	\$11,034.32	\$0.00	\$11,034.00	2.0%	E
ZBA Major Revision	Per application	\$15,407.45	\$15,715.60	\$0.00	\$15,716.00	2.0%	E
ZBA Minor Revision	Per application	\$7,430.54	\$7,579.15	\$0.00	\$7,579.00	2.0%	E
Zoning By-law Amendment Fee	Per application	\$18,794.94	\$19,170.84	\$0.00	\$19,171.00	2.0%	E

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
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Planning & Infrastructure			2016 RATES					
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PLANNING

NOTES:

PROVISIONS:

Act means the Planning Act, R.S.O. 1990, c. P.13, as amended, including all the Regulations enacted thereto;

Applicant means any owner of land or their authorized representative applying for a development application, or person requesting a service as outlined in this By-law;

Council means the Council of the Corporation of the Town of Halton Hills;

Executive Director of Planning & Chief Planning Official means the Executive Director of Planning & Chief Planning Official or their designate, and the Managers of Development Review and Policy;

Person includes, a company, a corporation, a partnership, or an individual person, and the singular shall include the plural; and

Town means The Corporation of the Town of Halton Hills.

(1) The Executive Director of Planning & Chief Planning Official shall:

(a) be responsible for the administration of the Planning, Development and Sustainability Fees;

(b) determine the appropriate application of any Planning, Development and Sustainability fees described or set out in the Town's Rates and Service Charges By-law or Schedules to this By-law; and,

(c) ensure compliance with provincial legislative requirements, including but not limited to, completing and submitting any required filings and documentations on behalf of the Town to satisfy approval and requirements under the Act.

(2) The Executive Director of Planning & Chief Planning Official may:

(a) make regulations and impose conditions deemed necessary for any application submitted;

(b) define and determine the appropriate category upon which any application is submitted;

(c) vary or reduce any Planning, Development and Sustainability fees normally required in this By-law.

(3) The following rules apply to the reduction of Planning, Development and Sustainability fees:

a) The Executive Director of Planning & Chief Planning Official may, in the interest of economic development, reduce any Planning, Development and Sustainability fees by 50% (fifty percent) for

i. Federal, provincial, regional and local governments;

ii. public boards and agencies;

iii. medical offices, private institutional or quasi-institutional uses such as non-profit special needs housing;

b) The Executive Director of Planning & Chief Planning Official shall reduce any Planning, Development and Sustainability fees by 50% (fifty percent) for

i. industrial, commercial and office uses in the designated industrial areas of Acton or Georgetown, or the 401 Employment Industrial Area excluding major retail uses in the 401 Corridor Gateway and retail uses in designated industrial areas otherwise not permitted in the Town's Official Plan.

c) Any planning application and processing fee may be appealed to Council.

(4) Every person applying for a development application or service as outlined in the Act:

(a) complete and submit the applicable form(s) as may be provided from time to time by the Executive Director of Planning & Chief Planning Official;

(b) submit the fee as set out in the Town of Halton Hills Rates and Service Charges By-law or varied by Schedules in this By-law; and

(c) provide all documentation as required under the Act and this By-law.

SEE NOTES ON PREVIOUS PAGE

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
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The Executive Director of Planning & Chief Planning Official has the authority to determine the planning application fees in this By-law including, but not limited to, Minor, Standard, and Major Application fees and any additional fees further outlined in these "Notes".

1. The Executive Director of Planning & Chief Planning Official may grant a lesser fee listed in this By-law where cost savings are identified due to: consolidated application processing; or the application pertains to Industrial uses as directed by Council; or other matters as outlined in Report PD-2006-0061. Applicants requesting payment of a minor processing fee for an Official Plan Amendment, Zoning By-law Amendment, Subdivision, Condominium, or Site Plan must attend a preconsultation meeting with Town and Region staff and/or must prove that the processing cost of the applicant's complete application will be significantly less than that in the Town Standard processing fees as further explained below.
2. Any Part Lot Control By-law application that proposes to create more than 50 Buildable Lots/Blocks or Units or applies to a gross area greater than 5 ha. (10 acres) will be deemed a Major PLCB application (\$6,577).
3. Any Subdivision application that proposes to create more than 50 Buildable Lots/Blocks or Units or applies to a gross area greater than 5 ha. (10 acres) will be deemed a Major SUB application (\$60,298).
4. Any Condominium application that proposes to create more than 50 Buildable lots/Blocks or Units or applies to an area greater than 2 ha. (5 acres) will be deemed a Major CDM application (\$42,243).
5. Any Site Plan application that proposes to create more than 50 dwelling/units; or more than 9,290 sq.m (100,000 sq. ft.) gross floor area; or applies to a gross area greater than 2ha (5 acres) will be deemed to be Major Site Plan application (\$42,354).
6. Additional legal fees, where required, will be borne by the applicant unless otherwise specified.
7. Condominium Secondary applies where the condominium is secondary to other planning applications as determined by the Executive Director of Planning & Chief Planning Official and therefore, less work is required to finalize the condominium approval.
8. Major and Minor Holding Removal fees are distinguished by the scale of project and or the complexity of holding provisions that must be met as determined by the Executive Director of Planning & Chief Planning Official.
9. Site Specific Holding Removal Special fee applies where the Town Official Plan Policies require the implementation of a development control i.e. floodplain areas and where the scale of development is determined by the Executive Director of Planning & Chief Planning Official to be minor in nature and appropriate to a special fee designation.
10. The standard administration fee is calculated annually on files that have been inactive over the preceding 12 months. Application activity is defined as the exchange of documentation such as required plans and/or studies that addresses and satisfies municipal standards and review comments for the purposes of advancing an application to a decision point or approval to the satisfaction of the Executive Director of Planning & Chief Planning Official.

HALTON HILLS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
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TYPE OF REVENUE/USER	UNIT/DESCR	2015 RATE (NO TAX)	2016 RATES				HST Status
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PUBLIC WORKS

ActiVan fares - After Regular Hours	Per trip	\$3.00	\$3.00	\$0.00	\$3.00	0.0%	E
ActiVan fares - Non-Subscription Service	Per trip	\$2.00	\$2.00	\$0.00	\$2.00	0.0%	E
Construction markers/cones - rental	Each per day	\$4.25	\$4.33	\$0.56	\$5.00	2.0%	T
Construction signs/barricades - rental	Each per day	\$3.54	\$3.61	\$0.47	\$4.00	2.0%	T
Load Exemption Permit	Adm. Fee	\$93.89	\$95.77	\$12.45	\$108.00	2.0%	T
Oversize/Overweight Permit	Adm. Fee	\$293.86	\$299.74	\$38.97	\$339.00	2.0%	T
Parking Lots Overnight Permits	Space	\$22.12	\$22.12	\$2.88	\$25.00	0.0%	T
Single Trip Oversize/Overweight Permit	Adm.Fee	\$132.74	\$135.39	\$17.60	\$153.00	2.0%	T
Spillage or Tracking Cleanup Work for Others	Per Hr./per Veh.	\$185.48	\$189.19	\$24.59	\$214.00	2.0%	T
Tree Seedling Sales on Earth Day	Tree Seedling (ea.)	\$5.00	\$5.00	\$0.00	\$5.00	0.0%	E

NOTES:

A refundable deposit is required with Single Trip Oversize/Overweight Permit.

Activan Fares - Support persons of a person with a disability is no charge.

Cost + Payroll Burden +10% Adm. Overhead charge based on number of hours.

Equipment Rates charged are calculated according to Report Eng.-98-02, based on cost recovery of maintenance and replacement expenditures using 5 year averages and current replacement values respectively.